



**B.E.S.T. ACADEMY MINUTES:
REGULAR BOARD MEETING OF THE BOARD OF
DIRECTORS November 1, 2023**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Wednesday, November 01, 2023

VIDEO LINK:

https://us02web.zoom.us/j/865VXXtcnJKICe0s861NktoK7wf6l6AN1M_jj3v5sraWkpzc1btf8.4HNai3z5SU5dd74o

Directors Present in Person: Chad Leptich, Marcella Nino, Debra Webb, and Gary McCloskey

Directors Present Via Video Conference: Joseph Cipres,

Directors Absent:

Also Present: James “Jim” Mays, Alex Soriano, Cory Cavanah, Joel Manwarren, Adrian Zavala, Chris Bell

1. CALL TO ORDER: Board President Joseph Cipres called the meeting to order at 10:31 AM A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business. Joseph Cipres not present due to child care and therefore attending meeting from home.

Present: Marcella Nino, Joseph Cipres, Debra Webb, Chad Leptich, Gary McCloskey, James Mays, Alex Soriano

2. Brown Act Training : *This agenda item was left on from previous meeting, so it was removed from the agenda upon the approval of the agenda.*

3. Approval of Agenda: *Item2, Brown Act training was removed from the agenda. It was recommended that the staff bonuses be added to the action items. The bonuses were presented at the October 4, 2023 board meeting. It is recommended by the Board of Directors to remove item 2 and add to the action items the items discussed,*

Approval Motion: Gary McCloskey

Second: Debra Webb

Ayes: All

2.1 Roll Call

Marcella Nino - *aye*
Joseph Cipres - *aye*
Debra Webb - *aye*
Chad Leptich - *aye*
Gary McCloskey - *aye*

Motion for approval of the modified agenda for the Regular Board Meeting of November 1, 2023.

Approval Motion: Gary McCloskey **Second:** Marcello Nino **Ayes:** All

2.1 Roll Call

Marcella Nino - *aye*
Joseph Cipres - *aye*
Debra Webb - *aye*
Chad Leptich - *aye*
Gary McCloskey - *aye*

4. PLEDGE OF ALLEGIANCE

Led by: Marcella Nino

5. PUBLIC COMMENTS / RECOGNITION / REPORTS

None

6. CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION

a. Budget/School Update: *Joel Manwarren presents school updates and school recognitions. San Diego Zoo field trip, Prop 28, Hispanic Heritage month, Red Ribbon Week, National Honor Society., School Site Council*

James Mays provided an enrollment update, staffing update, Los Angeles County possibly connects to San Diego County. BEST Academy will wait and not recruit LA students until legal allows. Taheesa SD currently enrolling LA County students.

b. School Office Update. *We will partner with Julian Pathway to lease space to store materials and have an office for no student learning use. Facility is near SDSU. Not a storefront. Will host board meeting.*

7. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

The Board considers all matters under the consent agenda to be routine and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the agenda, there will be no more discussion on these items prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.

Approval Motion: Debra Webb **Second:** Gary McCloskey **Ayes:** All

6.1 Roll Call

Marcella Nino - aye
Joseph Cipres - aye
Debra Webb - aye
Chad Leptich - aye
Gary McCloskey - aye

a. Approval of the Minutes: *Board Meeting of October 4, 2023*

b. Check Register: *Check Registers*

c. Expense Reports: *Reimbursements*

d. Routine Contract Renewals: *Routine Contract Renewal*

8. ACTION ITEMS

a. Update to the Conflict of Interest (COI) [LINK](#)

i. Approval of the COI update establishes the positions that must file an annual form 700 with the San Diego Board of Supervisors regarding financial conflicts of interest.

Alex Soriano presented minor changes to the COI. Changing labels of Director to Coordinator on two positions.

Approval Motion: Debra Webb

Second: Chad Leptich

Ayes: All

8.1ai Roll Call

Marcella Nino - aye
Joseph Cipres - Aye
Debra Webb - aye
Chad Leptich - aye

Gary McCloskey - aye

b. Correction on General Graduation requirements, 190 Credits [LINK](#)

i. Approval provides a correction of “Foreign Language, Visual/Performing Arts, and/or CTE” from 20 credits to 10 credits

Adrian Zavala presented an adjustment of Visual and Performing arts from approved 20 credits to 10 credits. The electives will be raised 10 credits to balance the change.

Approval Motion: Marcello Nino **Second:** Gary Mccloskey **Ayes:** All

8.1ai Roll Call

Marcella Nino - aye
Joseph Cipres - aye
Debra Webb - aye
Chad Leptich - aye
Gary McCloskey - aye

c. MOU for Julian Pathway and BEST Academy [LINK](#)

i. Approval provides Family Resources, Mental Health, and Enrichment Programs for BEST Academy students.

James Mays presents services provided to BEST Students. Marcella Nino provides feedback regarding mental health partnerships. Marcella is willing to offer support in implementation of mental health partnerships.

Approval Motion: Gary Mccloskey **Second:** Debra Webb **Ayes:** 4 **Abstain:**

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8.1ai Roll Call

Marcella Nino - aye
Joseph Cipres - aye
Debra Webb - aye
Chad Leptich - abstain

Gary McCloskey - aye

a. Added to Agenda per Approval: Bonuses for all Staff Members

i. Approval adds bonuses for all staff

Alex Soriano presents the bonuses that were discussed earlier and presented on October 4, 2023. First bonus will be on the December 5, 2023 pay period. Chad provided feedback regarding prorating for new employees or resigning employees. Gary McCloskey provides feedback to look at income at the end of year to see if added to the salary.

Approval Motion: Gary McCloskey Second: Debra Webb Ayes: All

8.1ai Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - aye

9. BOARD COMMENTS:

Joseph Cipres: Appreciates the presentation and all the feedback provided by Board Members.

10. EXECUTIVE DIRECTOR'S COMMENTS:

James Mays thanks all for attending the meeting and one more this calendar year. States that real estate agent is available to show possible office in San Diego. May have the next board meeting in office.

Alex Soriano - appreciate the responsible growth and improvement of hiring to support the school.

Next board meeting Wednesday, December 6, 2023.

11. ADJOURNMENT:

11.1a Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey – aye

Upcoming BEST Academy Board Meetings:

- October 4, 2023, Brown Act Training
- November 1, 2023
- December 6, 2023
- February 7, 2024
- March 6, 2024
- April 3, 2024
- May 1, 2024
- June 5, 2024
- June TBD

Meeting adjourned 11:31am

Chad Leptich motioned to adjourn, Gary McCloskey second

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - aye

All approve