



**B.E.S.T. ACADEMY MINUTES:
REGULAR BOARD MEETING OF THE BOARD OF
DIRECTORS December 6, 2023**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Wednesday, December 6, 2023

VIDEO LINK:

https://us02web.zoom.us/rec/share/g3AdW_ek1RX-GDnQh2zOKuT15n9h1rvCvQgI8_PPU_mXvx1kJSj1wOD9ealUlxTb.wZ0KxnThhO7UYVXt

Directors Present in Person: Joseph Cipres, Chad Leptich, Marcella Nino, Debra Webb, and Gary McCloskey

Directors Present Via Video Conference:

Directors Absent:

Also Present: James “Jim” Mays, Alex Soriano, Cory Cavanah, Joshua Goyer, Yhanseck Cervantez

1. CALL TO ORDER: Board President Joseph Cipres called the meeting to order at 10::30 AM A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.

Present: Marcella Nino, Joseph Cipres, Debra Webb, Chad Leptich, Gary McCloskey, James Mays, Alex Soriano

2. Approval of Agenda: *Motion for approval of the agenda for the Regular Board Meeting of December 6, 2023.*

Approval Motion: Gary McCloskey

Second: Marcella Nino

Ayes: All

2.1 Roll Call

Marcella Nino - *aye*

Joseph Cipres - *aye*

Debra Webb - *aye*
Chad Leptich - *aye*
Gary McCloskey - *aye*

4. PLEDGE OF ALLEGIANCE

Led by: Joshua Goyer

5. PUBLIC COMMENTS / RECOGNITION / REPORTS

None

6. CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION

a. Budget/School Update: *Joshua Goyer* presents NWEA results and explains the meaning of CGI and RIT and its relationship to charter renewal. Presents action plan to address the data.

James Mays provided an enrollment update, staffing update, Los Angeles County possibly connects to San Diego County.

b. *School Office Update. Construction is underway with expectation to hold February board meeting at the office location.*

7. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

The Board considers all matters under the consent agenda to be routine and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the agenda, there will be no more discussion on these items prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.

Approval Motion: Debra Webb **Second:** Gary Mccloskey **Ayes:** All

6.1 Roll Call

Marcella Nino - *aye*
Joseph Cipres - *aye*
Debra Webb - *aye*
Chad Leptich - *aye*
Gary McCloskey - *aye*

a. Approval of the Minutes: *Board Meeting of November 1, 2023*

b. Check Register: *Check Registers*

c. Expense Reports: *Reimbursements*

d. Routine Contract Renewals: *Routine Contract Renewal*

8. ACTION ITEMS

a. 2023-2024 First Interim [Report LINK](#)

Cory Cavanaugh presents first quarterly financial report. BEST Academy has a strong position in regards to budget in preparation for future deferrals by the state.

Approval Motion: Marcella Nino

Second: Debra Webb **Ayes:** All

8.1ai Roll Call

Marcella Nino - aye

Joseph Cipres - Aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - aye

b. Handbook Update [LINK](#)

James Mays presented information to be added to the current handbook that will allow our classes to qualify for NCAA credit for student athletes wishing to enroll

Approval Motion: Debra Webb

Second: Gary McCloskey

Ayes: All

8.1ai Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - aye

c. Kris Stanga LCAP Consulting Services Contract [LINK](#)

The description on the agenda was a mistake. This contract will support the development of the LCAP.

Approval Motion: Gary McCloskey

Second: Marcella Nino Ayes: All

8.1ai Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - aye

9. BOARD COMMENTS:

Chad Leptich: Commented that he notices many things ironed out with the charter. Sees good things happening.

Joseph Cipres: Appreces the budget presentations.

10. EXECUTIVE DIRECTOR'S COMMENTS:

James Mays thanks Yhan Cervantes for support in setting up the board room. Mentions that there may be a need to add a second February meeting and possibly cancel March. Depending on Cory Cavanah suggestion with regards to the mid year LCAP and NWEA winter assessment.

Alex Soriano: Appreciated relations with authorizing district and continuous feedback for improvement.

11. ADJOURNMENT:

Upcoming BEST Academy Board Meetings:

- October 4, 2023, Brown Act Training
- November 1, 2023
- December 6, 2023
- February 7, 2024
- March 6, 2024
- April 3, 2024
- May 1, 2024
- June 5, 2024
- June TBD

Approval Motion: Gary McCloskey

Second: Marcella Nino Ayes: All

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - aye

Meeting adjourned 11:45am