



**BROOKFIELD ENGINEERING SCIENCE  
TECHNOLOGY ACADEMY**

*College and Career Pathways with Guidance and Support*  
1704 Cape Horn, Julian, CA 92036

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS' PROPOSED AGENDA**

**ORGANIZATION MEETING**

**Wednesday, August 21, 2024,**

10:30 a.m. Board Meeting

**LOCATION**

**Barker Blue Dog Office  
6360 El Cajon Blvd #101  
San Diego, CA 92115**

**BOARD DOCUMENTS**



Join Zoom Meeting

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Before the meeting, please submit a Request to Speak to the Board of Directors for any agenda or non-agenda items to the Executive Director. At most, three (3) minutes are to be allotted to any one (1) speaker, and at most twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognition, and reports to the Board and is not intended to be a question-and-answer period. If you have Action questions for the Board, please provide the Board President with a written copy, and an administrator will provide answers later.

#### MISSION STATEMENT

Brookfield Engineering Science & Technology Academy will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals, seeking an educational alternative that stimulates and supports independent learning, provides a strong social-emotional approach, and supports STEM college and career readiness.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Brookfield Engineering Science and Technology Academy at 833-619-2378.

## 1. CALL TO ORDER and ROLL CALL

### Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

2. **APPROVAL OF AGENDA:** It is recommended by the Board of Directors that the agenda for the Regular Board Meeting of August 21, 2024, be adopted as presented.

### Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

3. **PLEDGE OF ALLEGIANCE** [Flag](#) Led by \_\_\_\_\_

## 4. PUBLIC COMMENTS / RECOGNITION

## 5. CORRESPONDENCE / PROPOSALS / REPORTS / INFORMATION

- a. **Budget / School Update**
  - b. **Contract Update: Cre8ive, LLC**
  - c. **Governance Academy: Charter School Development Center Modules** [LINK](#)
6. **APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR:** The board considers all matters under the consent agenda routine and will approve, ratify, and enact them in one motion in the form listed below. Unless a board member specifically requests further discussion or removal from the agenda, these items will not be discussed further prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.

- a. Minutes [LINK](#)**
- b. Expense Reports**
- c. Routine Contract Renewals**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

## **7. ACTION ITEMS**

- a. Organization of the Board of Directors [BB](#)**
  - i. Election of the President (Chair) of the Board**
  - ii. Election of the Vice President (Vice Chair) of the Board**
  - iii. Appoint a Backup Complaint Officer**
  - iv. Appoint Executive Director as Secretary of the Board**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

- b. Board By-Laws [LINK](#)**

- i. Approval establishes by-laws developed in conjunction with legal counsel.**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

- c. 2024-2025 Regular Board Meeting Calendar [LINK](#)**

- i. Approval establishes the dates for the regularly scheduled BEST Academy Board Meetings.**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

**d. Charter School Renewal Petition [LINK](#)**

- i. Approval of the petition establishes BEST Academy's formal request to Julian USD to extend the duration of the charter school for two years.**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

**e. 2024-25 Federal Consolidated Application [LINK](#)**

- i. Approval of the 2024-25 Federal Consolidated Application for Title I, II, III, and IV Funding will be used by the CA Department of Education to distribute categorical funds.**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

**f. Purchase of two SUV [LINK](#)**

- i. Approval will allow the purchase of two SUVs to be at most \$120,000 total expense. This expense includes insurance and maintenance.**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb

Joseph Cipres

**g. Increase of Reimbursable Mileage Rate [LINK](#)**

- i. Approval increases reimbursement of mileage for employees to match the 2024 IRS rate of \$0.67**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

**h. Infinity Kids, LLC Contract [LINK](#)**

- i. Approval provides special education services to support learning for students with an IEP.**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

**i. Document Tracking Services (DTS) contract [LINK](#)**

- i. Approval provides support through a variety of cost-effective translation-related services**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

**j. Professional Tutors of America Special Education Services [LINK](#)**

- i. Approval provides special education services to support learning for students with an IEP.**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

**k. Missed Assignments and Involuntary Removal Policy [LINK](#)**

- i. Approval establishes policy regarding the amount of missing assignments allowed before an evaluation is conducted to determine whether it is in the best interest of the pupil to remain in independent study.**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

**l. Title IX Updated Policy [LINK](#)**

- i. Approval updates Board Policy per legal counsel**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

**m. Harassment, Intimidation, and Bullying Updated Policy [LINK](#)**

- i. Approval updates Board Policy 5131.2 per legal counsel**

Roll Call

Chad Leptich  
Marcella Nino  
Gary McCloskey  
Debra Webb  
Joseph Cipres

**n. Policy - Initial and Annual Residency Verification [LINK](#)**

- i. Approval establishes requirements for verification of resident upon enrollment and annually after that.**

Roll Call

Chad Leptich

Marcella Nino

Gary McCloskey

Debra Webb

Joseph Cipres

**8. CLOSED SESSION**

**a. Negotiations**

**b. Legal**

**c. Evaluations**

**9. BOARD COMMENTS**

**10. DIRECTOR'S COMMENTS**

**11. ADJOURNMENT**

**a. Regular Board Meetings**

- August 21, 2024 Organizational Meeting
- October 2, 2024, Brown Act Training
- November 6, 2024
- December 4, 2024
- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025
- June, 2025 Graduation



**Motion to adjourn the Board of Directors meeting at:**

Roll Call

Chad Leptich

Marcella Nino

Gary McCloskey

Debra Webb

Joseph Cipres