



B.E.S.T. ACADEMY
MINUTES: SPECIAL MEETING OF THE BOARD OF DIRECTORS
Thursday, April 16, 2020

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Thursday, April 16, 2020, by online Zoom meeting.

Directors Present:

Patricia “Patti” Karlin (President), Edward Singh, Joseph Cipres, Ognen Nastov, Chad Leptich

Directors Absent: Michal Alchikh

Also Present:

James “Jim” Mays, Alex Soriano, Cory Cavanah, Jason Arca, and Isa Melvin

1. **CALL TO ORDER and ROLL CALL:** *Approval of this item approves the commencement of the April 16, 2020 Special Board Meeting*

Patricia Karlin called the meeting to order at 5:31 pm. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.

Approval Motion: Patricia Karlin **Second:** Chad Leptich

Roll Call

Patricia Karlin: Present

Edward Singh: Present

Joseph Cipres: not present at time of roll call (joined meeting shortly afterward)

Ognen Nastov: Present

Michal Alchikh: *absent*

Chad Leptich: Present

2. **APPROVAL AGENDA:** *Approval of this item approves the agenda for the April 16, 2020 Special board meeting*

Motion Passed: Agenda approved for April 16, 2020 Special Board Meeting

Approval Motion: Chad Leptich **Second:** Edward Singh

Roll Call

Patricia Karlin: Aye
Edward Singh: Aye
Joseph Cipres: Aye
Ognen Nastov: Aye
Michal Alchikj: *absent*
Chad Leptich: Aye

3. APPROVAL OF MINUTES: *Approval of this item approves the minutes for the March 4, 2020 Regular Board meeting*

Motion Passed: Approve minutes for March 4, 2020 Board meeting

Approval Motion: Ognen Nastov **Second:** Joseph Cipres

Roll Call

Patricia Karlin: Aye
Edward Singh: Aye
Joseph Cipres: Aye
Ognen Nastov: Aye
Michal Alchikj: *absent*
Chad Leptich: Aye

4. HEARING OF THE PUBLIC

No one from the public had opted to speak.

5. PLEDGE OF ALLEGIANCE

Led by: Patti Karlin

6. PUBLIC COMMENTS / RECOGNITION / REPORTS

No members of the public shared any comments.

7. CORRESPONDENCE/PROPOSALS/REPORTS

a. State Assessment Update: Due to Coronavirus shutdowns state assessments have been cancelled.

i. Mr. Soriano reported that students are doing very well and test scores were expected to be high. Ms. Karlin clarified, adding that only the summative portion of the ELPAC assessments have been cancelled and that other portions will need to be completed. Discussion regarding the possible impact on the WASC accreditation process was held.

b. Proposed Board Meetings for 2020-2021 School Year: Tentative meeting days for the 2020-2021 school year are proposed.

- i. Mr. Soriano suggested keeping Wednesdays at 5:30 pm as the meeting day and time for next school year. The agenda for the May meeting will be shared prior to the next meeting.

8. CONSENT AGENDA

- a. **Expense Reports:** *Approval of this item approves the reimbursement of expenses incurred by employees and/or board members*

Mr. Mays and Mr. Soriano submitted expense reports to the Board. Mr. Soriano explained that mileage expenditures were higher due to increased travel up until mid-March in preparation for testing. Several line items were discussed.

Motion Passed: Approve expense reimbursements

Approval Motion: Edward Singh **Second:** Ognen Nastov

Roll Call

Patricia Karlin: Aye

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye

Michal Alchikj: *absent*

Chad Leptich: Aye

- b. **Winner's Circle Summer Session Contract:** *Approval of this item approves Winner's Circle as a summer session vendor*

The contract for a 5-week summer session with Winner's Circle was proposed and discussed. Winner's Circle is currently a vendor with B.E.S.T. Academy and provides physical education, coaching, and enrichment services.

Motion passed: Approve Winner's Circle as a summer session vendor

Approval Motion: Ognen Nastov **Second:** Edward Singh

Roll Call

Patricia Karlin: Aye

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye

Michal Alchikj: *absent*

Chad Leptich: Aye

- c. **American Learning Center Summer Session Contract:** *Approval of this item approves the contract with the American Learning Center as a summer session vendor*

The contract for a summer session with American Learning Center was proposed and discussed. The American Learning Center is currently a vendor with B.E.S.T. Academy and provides tutoring, language, social-emotional, and mentoring services.

Motion Passed: Approve American Learning Center as a summer session vendor

Approval Motion: Joseph Cipres **Second:** Ognen Nastov

Roll Call

Patricia Karlin: Aye

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye

Michael Alchikh: *absent*

Chad Leptich: Aye

- d. **Discovery of Learning contract:** *Approval of this item approves a contract with Discovery of Learning as a summer session vendor*

Discovery of Learning provides support services, tutoring and enrichment.

Motion Passed: Approve the Discovery of Learning summer session contract

Approval Motion: Ognen Nastov **Second:** Joseph Cipres

Roll Call

Patricia Karlin: Aye

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye

Michael Alchikh: *absent*

Chad Leptich: Abstained

- e. **Achieve3000 Contract:** *Approval of this item approves an initial contract of 3 months with Achieve3000*

The contract with Achieve300 will provide 500 licenses for the digital literacy product and tutoring sessions. It will run from July 1st, 2020 to October 1st, 2020.

Motion Passed: Approve pilot contact with Achieve3000

Approval Motion: Chad Leptich **Second:** Ognen Nastov

Roll Call

Patricia Karlin: Aye

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye

Michael Alchikh: *absent*

Chad Leptich: Aye

- f. **Rosetta Stone Contract:** *Approval of this item approves a contract with Rosetta Stone for language learning software and services*

The contract with Rosetta Stone provides 250 licenses with access to all of Rosetta Stone's languages and includes online professional development sessions.

Motion Passed: Approve Rosetta Stone contract

Approval Motion: Ognen Nastov **Second:** Chad Leptich

Roll Call

Patricia Karlin: Nay

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye

Michael Alchikh: *absent*

Chad Leptich: Aye

- g. **Charter School Capital resolution:** *Approval of this item approves a resolution to contract with Charter School Capital as a funding source for B.E.S.T. Academy*

The resolution to contract with Charter School Capital allows B.E.S.T. Academy to sell receivables and future payments to receive funds for enrollment growth.

Motion Passed: Approve resolution to contract with Charter School Capital

Approval Motion: Chad Leptich **Second:** Edward Singh

Roll Call

Patricia Karlin: Aye

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye

Michael Alchikh: *absent*

Chad Leptich: Aye

- h. **Write Brain summer contract:** *Approval of this item approves a summer contract with Write Brain*

The Write Brain program provides 300 kits and a platform for students to author and publish their own books.

Motion Passed: Approve contract with Write Brain for summer session

Approval Motion: Chad Leptich **Second:** Joseph Cipres

Roll Call

Patricia Karlin: Aye

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye

Michael Alchikh: *absent*

Chad Leptich: Aye

- i. **Summer Track B calendar:** *Approval of this item establishes a learning track B beginning July 1st, 2020 and ending June 11, 2021*

Motion Passed: Approve Summer Track B calendar

Approval Motion: Ognen Nastov **Second:** Joseph Cipres

Roll Call

Patricia Karlin: Aye

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye

Michael Alchikh: *absent*

Chad Leptich: Abstained

- j. **Summer Track C calendar:** *Approval of this item establishes a learning track C beginning August 27th, 2020 and ending June 11th, 2021*

Motion Passed: Approve Summer Track C calendar

Approval Motion: Edward Singh **Second:** Joseph Cipres

Roll Call

Patricia Karlin: Aye

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye

Michael Alchikh: *absent*

Chad Leptich: Aye

9. BOARD COMMENTS

- a. No Comments were shared at this time.

10. EXECUTIVE DIRECTORS COMMENT

- a. Mr. Mays and Mr. Soriano thanked the Board for attending the special session and for their time.

11. DATES OF NEXT BOARD MEETINGS

- Wednesday, May 6th, 2020- 5:30p.m.

12. ADJOURNMENT

The special meeting of the Board of Directors adjourned at 6:53 p.m.

Approval Motion: Edward Singh **Second:** Ognen Nastov

Motion Passed: Approval to Adjourn

Roll Call

Patricia Karlin: Aye

Edward Singh: Aye

Joseph Cipres: Aye

Ognen Nastov: Aye
Michael Alchikh: *absent*
Chad Leptich: Aye