



**B.E.S.T. ACADEMY MINUTES:
REGULAR BOARD MEETING OF THE BOARD OF
DIRECTORS June 11, 2024**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on June 11, 2024



VIDEO LINK:

https://us02web.zoom.us/rec/share/771bv7w8wCAU90ungeY14pnyjoYwA6asywav9s4DZZ4edXhaWN_gRGxfh8DXU7ea.4ZwD3IrdQSmiUqTl

Directors Present in Person: Chad Leptich, Marcella Nino, Debra Webb, and Gary McCloskey

LOCATION:

Chula Vista Golf Course & Venue
4475 Bonita Rd, Bonita, CA 91902

Directors Present Via Video Conference: None

Directors Absent: Gary McCloskey

Also Present: Alex Soriano, Joel Manwarren, James Mays

1. CALL TO ORDER: Board President Joseph Cipres called the meeting to order at 1:00 PM. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.

Present: Joseph Cipres, Marcella Nino, Debra Webb, Chad Leptich, James Mays, Alex Soriano, Joel Manwarren

Absent: Gary McCloskey

2. Approval of Agenda: *Motion to approve the June 11, 2024 Regular Board Meeting agenda.*

Approval Motion: Debra Webb

Second: Marcella Nino

Ayes: All

Roll Call

Marcella Nino - *aye*

Joseph Cipres - *aye*

Debra Webb - *aye*

Chad Leptich - *aye*

Gary McCloskey - *absent*

3. PLEDGE OF ALLEGIANCE

Leads Pledge: *Joel Manwarren*

4. PUBLIC COMMENTS / RECOGNITION / REPORTS

None

5. CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION

a. Budget/School Report: *James Mays presents NWEA scores report and provides an enrollment update. Alex Soriano reports that BEST Academy purchased two vehicles to be presented as an action item in August.*

b. School Dashboard Priorities [LINK](#): *Alex presents the data and information on the school dashboard. The information includes strengths and weaknesses and a summary of what is on the LCAP. This will be posted at the end of July.*

c. Executive Director Evaluation [LINK](#): *To be presented at a closed meeting in August.*

d. August Board Meeting Proposal: *James Mays discusses the possibility of needing a board meeting in August to approve the petition being submitted to Julian USD.*

6. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

The Board considers all matters under the consent agenda to be routine and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the agenda, there will be no more discussion on these items prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.

Approval Motion: Marcella Nino

Second: Debra Webb

Ayes: all

Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - absent

a. Approval of the Minutes:

b. Check Register: *Check Registers*

c. Expense Reports: *Reimbursements*

d. Routine Contract Renewals: *Routine Contract Renewal*

7. ACTION ITEMS

a. Policy - Initial and Annual Residency Verification [LINK](#)

i. Approval establishes the process to verify residency for newly enrolled and previously enrolled families.

Alex Soriano represents policy to verify residency upon enrollment and ongoing every year to verify residency.

Approval Motion: Chad Leptich

Second: Marcella Nino

Ayes: all

Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye
Gary McCloskey - absent

a. Dreambox Contract Renewal [LINK](#)

i. Approval continues the mathematics supplemental support program.

James Mays reports that this is a 3 year renewal.

Approval Motion: Chad Leptich **Second:** Debra Webb **Ayes: all**

Roll Call

Marcella Nino - aye
Joseph Cipres - absent
Debra Webb - aye
Chad Leptich - aye
Gary McCloskey - absent

b. FormativED Contract Renewal [LINK](#)

i. Approval continues support for social media presence, marketing, and state and local compliance support.

James Mays reports that FormativED is heavily involved in marketing and recruitment through digital media creation. Chad Leptich comments that the YouTube page needs to be redone due to incorrect grade levels.

Approval Motion: Chad Leptich **Second:** Marcella Nino **Ayes:** All

Roll Call

Marcella Nino - aye
Joseph Cipres - absent
Debra Webb - aye
Chad Leptich - aye
Gary McCloskey - absent

d. Human Resources Management Training Contract [LINK](#)

- i. Approval establishes ongoing manager training to create a safe and welcoming workplace environment.**

Alex Soriano reports that HR consultants provide effective leadership and employee management training to improve organizational management.

Approval Motion: Debra Webb

Second: Chad Leptich **Ayes:** all

Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - absent

- e. School Pathways CALPADS Support Contract [LINK](#)**

- i. Approval establishes ongoing support for the longitudinal data system used to maintain individual-level data, including student demographics, course data, discipline, assessments, staff assignments, and other data for state and federal reporting.**

James Mays explains that School Pathways, our Student Information System, supports CALPADS.

Approval Motion: Marcella Nino

Second: Chad Leptich **Ayes:** all

Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - absent

- f. Cre8uv LLC contract renewal [LINK](#)**

- i. Approval continues liaison and marketing support for the Orange County homeschool area.**

James Mays wants to continue strategic support for Orange County homeschool

support. Chad Leptich asks if this contract is specifically Windi Eklund. Chad asks if there is a conflict of interest with her employer. Joseph concurs. Alex Soriano explains the difference between the two charters. Chad Leptich and Joseph Cipres ask for the contract to be reviewed by legal counsel. Place it on the upcoming board agenda.

Approval Motion: Debra Webb

Second: Chad Leptich **Ayes:** all

Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - absent

g. 2024-2025 Local Control and Accountability Plan [LINK](#)

i. Approval defines the goals and priorities for the upcoming school year

James Mays presents the finalized LCAP. It was presented and discussed at the last board meeting.

Approval Motion: Marcella Nino

Second: Debra Webb **Ayes:** all

8.1ai Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye

Chad Leptich - aye

Gary McCloskey - absent

h. 2024-2025 Adopted Budget [LINK](#)

i. Approval defines the 2024-25 Adopted Operating Budget

James Mays reviews the budget that was presented in the prior board meeting.

Approval Motion: Chad Leptich

Second: Marcella Nino **Ayes:** all

8.1ai Roll Call

Marcella Nino - aye

Joseph Cipres - aye

Debra Webb - aye
Chad Leptich - aye
Gary McCloskey - absent

8. BOARD COMMENTS:

Chad Leptich comments on enjoying the graduation. Joseph, thanks Jessica Navarro for your dedication to the graduation and all other tasks. The graduation team is thanked as well.

9. EXECUTIVE DIRECTOR'S COMMENTS:

James Mays presents the details of the in-person August PD in San Diego. James Mays presents the possibility of a Brown Act violation. The next Brown Act training will occur at a later board meeting.

Alex Soriano thanks the entire staff for their efforts for a successful academic year.

10. ADJOURNMENT:

Upcoming BEST Academy Board Meetings:

- October 4, 2023, Brown Act Training
- November 1, 2023
- December 6, 2023
- February 7, 2024
- February 28, 2024, added
- March 6, 2024 Cancelled
- April 3, 2024
- May 1, 2024
- June 5, 2024
- June 11, 2024 At Chula Vista Country Club

Approval Motion: Chad Leptich **Second:** Marcella Nino **Ayes:** all

Meeting Adjourns at 1:48 pm

Marcella Nino - aye
Joseph Cipres - aye
Debra Webb - aye
Chad Leptich - aye

Gary McCloskey - absent

The meeting adjourned 1:48 pm