



**B.E.S.T. ACADEMY MINUTES:
REGULAR BOARD MEETING OF THE BOARD OF
DIRECTORS November 2, 2022**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Wednesday, November 2, 2022, by online Zoom meeting.

Directors Present: Kristine Stanga, Ognen Nastov, Joseph Cipres, and Edward Singh

Directors Absent: Chad Leptich

Also Present: James “Jim” Mays, Alex Soriano, Cory Cavanah, Joel Manwarren, Kathleen Daugherty, and Donna Colbert

1. **CALL TO ORDER** Board President Kristine Stanga called the meeting to order at 5:32pm. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.
2. **Approval of Agenda:** *It is recommended by the Board of Directors, adopt as presented, the agenda for the Regular Board Meeting of November 2, 2022.*
Approval Motion: Joseph Cipres **Second:** Edward Singh **Ayes:** All
2.1 Roll Call
Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich – *absent*
Kristine Stanga - *aye*
3. **PLEDGE OF ALLEGIANCE**
Led by: Joel Manwarren
4. **Brown Act Training**
Kathleen Daugherty presented the Brown Act Training to The Board.
5. **CLOSED SESSION**
Board president reported out that Executive Directors Public Employee Performance Evaluations (Gov. Code section 54957) were discussed.

6. PUBLIC COMMENTS / RECOGNITION / REPORTS

Mr. Manwarren presented a slideshow of public recognition discussing NWEA testing completion levels, Hispanic Heritage Month Author reading, San Diego Zoo field trip, Red Ribbon Spirit Week, and Mrs. Collier’s upcoming author reading for 3rd/4th grade students.

7. CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION

a. Enrollment Update- Mr. Soriano presented the current enrollment numbers to The Board. Mr. Cavanah presented the financials at this time.

b. Homeschool Update-Mr. Soriano discussed the Online Purchasing System including options for Homeschool vendor selections and print curriculum.

8. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

All matters under the consent agenda are considered by the Board to be routine, and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the agenda, there will be no more discussion on these items prior to Board vote. Comments by the Board may be made at the discretion of the Chairperson.

Approval Motion: Ognen Nastov **Second:** Joseph Cipres **Ayes:** All

8.1 Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *absent*

Kristine Stanga - *aye*

a. Approval of the Minutes: *Board Meeting of October 5, 2022*

b. Check Register: *October 2022 Check Register*

c. Expense Reports: *October Reimbursements*

9. ACTION ITEMS

a. The Stepping Stones Group Contract

i. Establishes Special Education support services:

Mr. Soriano discussed the Stepping Stones Group Contract to offer Special Education support services for The Board’s approval.

Approval Motion: Joseph Cipres **Second:** Edward Singh **Ayes:** All

9.1a Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

b. HomeSchool Liaison Job Description:

i. Establishes future position based on homeschool enrollment

Mr. Soriano discussed the potential for Homeschool Liaison Job position and description. Board approval would allow for a Homeschool Liaison position to be created.

Approval Motion: Joseph Cipres **Second:** Edward Singh **Ayes:** All

9.1b Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

c. Board gives the authority to the Executive Directors to replace one vendor for another vendor for like services. The new vendor will be ratified in a future board meeting: Mr. Soriano discussed the need for Executive Director authority to replace one vendor for another vendor for like services.

Approval Motion: Ognen Nastov **Second:** Joseph Cipres **Ayes:** All

9.1c Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

d. San Diego Human Resources Consulting:

i. Establish HR support for compliance with out-of-state employees, policies, handbook, job descriptions, contracts.

Mr. Soriano discussed the need to be in compliance and the potential to use San Diego Human Resources Consulting.

Approval Motion: Edward Singh **Second:** Joseph Cipres **Ayes:** All

9.1d Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

e. IGOE Benefits Plan:

i. Flexible Spending Account Benefit Plan (“Plan”) has been established to allow eligible employees to pay for certain health benefits on a pre-tax basis.

Mr. Soriano presented the IGOE Benefit Plan to allow Flexible Spending Account Benefit Plan for B.E.S.T. Academy Employees.

Approval Motion: Ognen Nastov **Second:** Joseph Cipres **Ayes:** All

9.1e Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

9. BOARD COMMENTS:

Mrs. Stanga commended the staff for getting the students to the San Diego Zoo. Mr. Nastov echoed the San Diego Zoo benefits and appreciation as well as having the Brown Act Training this evening.

10. EXECUTIVE DIRECTOR’S COMMENTS:

Mr. Mays expressed his appreciation to The Board for their continued support.

11. ADJOURNMENT:

11.1a Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

Upcoming BEST Academy Board Meetings:

- December 1, 2022
- February 1, 2022
- March 1, 2022
- April 5, 2022
- May 3, 2022
- June 7, 2022
- June 28, 2022

Meeting adjourned 7:55pm