



**B.E.S.T. ACADEMY MINUTES:  
REGULAR BOARD MEETING OF THE BOARD OF  
DIRECTORS December 2, 2020**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Wednesday, December 2, 2020, by online Zoom meeting.

**Directors Present:** Ognen Nastov, Joseph Cipres, Kristine Stanga, Chad Leptich, Edward Singh

**Directors Absent:** Michal Alchikh

**Also Present:** James “Jim” Mays, Alex Soriano, Daniel Crook, Cory Cavanah, and Donna Colbert

**1. CALL TO ORDER** Board president Kristine Stanga called the meeting to order at 5:31 pm. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.

**2. Approval of Agenda:** *It is recommended by the Board of Directors, adopt as presented, the agenda for the Regular Board Meeting of January 6, 2021.*

2.1 Roll Call

Edward Singh - *absent*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Michal Alchikh - *absent*

Chad Leptich - *aye*

Kristine Stanga - *aye*

**3. Approval of Minutes:** *Approval of this item approves the minutes for the Board Meeting of December 2, 2020*

3.1 Roll Call

Edward Singh - *absent*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Michal Alchikh - *absent*  
Chad Leptich - *aye*  
Kristine Stanga - *aye*

#### **4. HEARING OF THE PUBLIC**

No members of the public shared any comments.

#### **5. PLEDGE OF ALLEGIANCE**

**Led by:** James “Jim” Mays

#### **6. PUBLIC COMMENTS / RECOGNITION / REPORTS**

No members of the public shared any comments.

#### **7. CORRESPONDENCE/PROPOSALS/REPORTS**

**a. Brown Act Training:** Mr. Soriano confirmed that the Brown Act training will take place at the January 2021 board meeting.

**b. Governance Training**

Mr. Soriano updated the board on the Governance Training self-paced modules. An email invitation from the Charter School Development Center (CSDC) should have been sent to each board member to access the training modules. If a board member has not received the link, please contact Mr. Soriano.

#### **8. CONSENT AGENDA**

**a. Expense Reports:** *Approval of this item approves the reimbursement of expenses incurred by employees and/or board members*

Mr. Mays and Mr. Soriano submitted reimbursements for the month of November.

**8.1 Roll Call**

Edward Singh - *aye*  
Joseph Cipres - *aye*  
Ognen Nastov - *aye*  
Michal Alchikh - *absent*  
Chad Leptich - *aye*  
Kristine Stanga - *aye*

#### **9. ACTION ITEMS**

**a. Audit Report:** *Approval of the 2019-2020 Annual Audit Report*

Mr. Cavanah explained the context of the standard annual audit report for 2019-20. The Annual Audit Report is a comprehensive financial and programmatic review of BEST Academy. Mr. Cavanah explained the review, findings, corrective action plans, and recommendations as a result of the audit. The audit revealed two findings and corrective actions have been put in place.

**Approval Motion:** Ognen Nastov **Second:** Edward Singh **Ayes:** All

9.a Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Michal Alchikh - *absent*

Chad Leptich - *aye*

Kristine Stanga - *aye*

- b. **1st Interim Budget Report:** *Approval of this item approves the first interim budget report*

Mr. Cavanah detailed the Interim Budget Report to the board. The report included projections for BEST Academy's actual daily attendance (ADA), revenue, expenditures, and operating revenue. Upcoming funding potential, including state and federal funding changes, were summarized and shared with the Board. Mr. Cavanah discussed changes in student programs from the 2019-20 school year and how that would impact the budget for the 2020-21 school year.

**Approval Motion:** Joseph Cipres **Second:** Edward Singh **Ayes:** All

9.b Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Michal Alchikh - *absent*

Chad Leptich - *aye*

Kristine Stanga - *aye*

- c. **Budget Overview for Parents:** *Approval of the item approves the overview for parents.*

Mrs. Stanga explained the history of the Budget Overview for Parents. The overview is an avenue for parents to be presented with transparent and comprehensive school budgets in relation to LCAP. Mr. Cavanah presented the budget overview which shows a simplified version of the budget with explanations for parents to view.

**Approval Motion:** Ognen Nastov **Second:** Joseph Cipres **Ayes:** All

### 9.c Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Michal Alchikh - *absent*

Chad Leptich - *aye*

Kristine Stanga - *aye*

### **10. BOARD COMMENTS**

Mr. Nastov asked who BEST Academy's California state representatives were and if we should be engaging in conversation with them. Mr. Mays replied that the 71st State Assembly Representative is Randy Voepel and California's 39th State Senate District Representative is Toni Atkins. The representatives are for Julian, California, which is the location of BEST Academy's district office location. Mr. Soriano expressed the importance of lobbying to BEST's representatives.

### **11. EXECUTIVE DIRECTORS COMMENTS**

Mr. Mays expressed his gratitude to the school board and the consultant groups for assisting BEST Academy in having a solid foundation for transparency and accountability. Mr. Soriano communicated his appreciation for all of the staff at BEST for their dedication and hard work.

### **12. ADJOURNMENT**

**Approval Motion:** Edward Singh **Second:** Joseph Cipres **Ayes:** All

12.a Roll Call to adjourn

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Michal Alchikh - *absent*

Chad Leptich - *aye*

Kristine Stanga - *aye*

### **Upcoming BEST Academy Board Meetings:**

January 6, 2021

February 3, 2021

March 3, 2021

April 7, 2021

The board meeting of the Board of Directors adjourned at 6:55 p.m.