



**B.E.S.T. ACADEMY MINUTES:
REGULAR BOARD MEETING OF THE BOARD OF
DIRECTORS September 7, 2022**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Wednesday, September 7, 2022, by online Zoom meeting.

Directors Present: Kristine Stanga, Joseph Cipres, Ognen Nastov, and Edward Singh

Directors Absent: Chad Leptich

Also Present: James “Jim” Mays, Alex Soriano, Daniel Crook, Zach Wolfe, and Donna Colbert

1. **CALL TO ORDER:** Board President Kristine Stanga called the meeting to order at 5:31pm. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.
2. **Approval of Agenda:** *It is recommended by the Board of Directors, adopt as presented, the agenda for the Regular Board Meeting of September, 7, 2022.*
Approval Motion: Joseph Cipres **Second:** Edward Singh **Ayes:** All
2.1 Roll Call
Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich – *absent*
Kristine Stanga - *aye*
3. **PLEDGE OF ALLEGIANCE**
Led by: Joseph Cipres
4. **PUBLIC COMMENTS / RECOGNITION / REPORTS**
Mr. Cipres discussed his appreciation for Mr. Mays and Mr. Soriano for an excellent Professional Development. Mr. Manwarren gave a “Shout-Out” to the staff for the B.E.S.T. Academy’s virtual Back to School Night. Additionally, Mr. Manwarren shared teacher, Ms. Harris’ for going above and beyond in connecting with the students. Additionally, Mr. Manwarren discussed B.E.S.T. Academy now has the A-G courses approved for high school.

5. CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION

a. Enrollment and Personnel Manager Job Description: Mr. Soriano presented the Enrollment and Personnel Manager Job Description for the Board's information.

b. Enrollment Update: Mr. Soriano detailed new enrollment procedures B.E.S.T. Academy has adopted.

6. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

All matters under the consent agenda are considered by the Board to be routine, and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the agenda, there will be no more discussion on these items prior to Board vote. Comments by the Board may be made at the discretion of the Chairperson.

Approval Motion: Ognen Nastov **Second:** Edward Singh **Ayes:** All

6.1 Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *absent*

Kristine Stanga - *aye*

a. Approval of the Minutes: *Board Meeting of August 17, 2022*

b. Check Register: *August 2022 Check Register*

c. Expense Reports: *August Reimbursements*

7. ACTION ITEMS

a. Organization of the Board of Directors BB

i. Election of the President of the Board -Kristine Stanga was nominated to continue as Board President.

Approval Motion: Joseph Cipres **Second:** Edward Singh **Ayes:** All

7.1ai Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *absent*

ii. Election of the Vice President of the Board-Joseph Cipres was nominated to continue as Board President.

Approval Motion: Ognen Nastov **Second:** Edward Singh **Ayes: All**

7.1aii Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

iii. Election of the Secretary of the Board-Kristine Stanga was nominated to continue as Board President.

Approval Motion: Edward Singh **Second:** Joseph Cipres **Ayes: All**

7.1aiii Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

b. Independent Study Policy Updated: Mr. Soriano detailed the annually updated Independent Study Policy for Board approval.

Approval Motion: Ognen Nastov **Second:** Edward Singh **Ayes: All**

7.1b Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

c. Student Clubs Stipend Proposal: Mr. Mays presented the Student Clubs Stipend Proposal for Board approval.

Approval Motion: Edward Singh **Second:** Ognen Nastov **Ayes: All**

7.1c Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*

Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

d. 2021-22 Unaudited Actuals: Mr. Wolfe presented the 2021-22 Unaudited Actuals to the Board for Board Approval.

Approval Motion: Joseph Cipres **Second:** Ognen Nastov **Ayes:** All

7.1d Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

e. CDW-G Chromebook Invoice: Mr. Mays presented the CDW-G Chromebook Invoice. Upgrading our student Chromebooks would allow students to take Secure State Testing on the same Chromebook used for daily academics.

Approval Motion: Ognen Nastov **Second:** Edward Singh **Ayes:** All

7.1e Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

f. Nancy Olcott Educational Strategies and Professional Learning, LLC Contract Renewal: Mr. Mays presented the Nancy Olcott Educational Strategies and Professional Learning, LLC Contract Renewal to the Board.

Approval Motion: Ognen Nastov **Second:** Edward Singh **Ayes:** All

7.1f Roll Call

Edward Singh - *aye*
Joseph Cipres - *aye*
Ognen Nastov - *aye*
Chad Leptich - *absent*
Kristine Stanga - *aye*

g. Starfish LLC Contract Renewal: Mr. Mays presented the Starfish LLC Contract Renewal for Board approval.

Approval Motion: Joseph Cipres **Second:** Ognen Nastov **Ayes:** All

7.1g Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *absent*

Kristine Stanga - *aye*

8. BOARD COMMENTS:

Mr. Nastov thanked the Executive Directors and the Director of Schools for a wonderful Professional Development presented in August. Mr. Singh discussed learning more about future growth potential and planning for school enrollment. Mr. Cipres would also like to hear more about current and projected enrollment numbers for the upcoming year and beyond.

9. EXECUTIVE DIRECTOR'S COMMENTS:

Mr. Mays thanked everyone for coming to the board meeting and professional development. Mr. Soriano thanked the Board for their support and expressed his appreciation for the B.E.S.T. Academy staff.

10. ADJOURNMENT:

Approval Motion: Joseph Cipres **Second:** Ognen Nastov **Ayes:** All

10.1a Roll Call

Edward Singh - *aye*

Joseph Cipres - *aye*

Ognen Nastov - *aye*

Chad Leptich - *absent*

Kristine Stanga - *aye*

Upcoming BEST Academy Board Meetings:

- October 5, 2022
- November 2, 2022
- December 1, 2022
- February 1, 2022
- March 1, 2022
- April 5, 2022
- May 3, 2022

- June 7, 2022
- June 28, 2022

Meeting adjourned 6:30pm