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**BROOKFIELD ENGINEERING SCIENCE
TECHNOLOGY ACADEMY**

College and Career Pathways with Guidance and Support
1704 Cape Horn, Julian, CA 92036

**REGULAR MEETING OF THE BOARD OF
DIRECTORS' PROPOSED AGENDA**

Wednesday, December 4, 2024

10:30 a.m. Board Meeting

LOCATION

**Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115**

BOARD DOCUMENTS



Join Zoom Meeting

<https://us02web.zoom.us/j/83363729882>

Meeting ID: 934 1098 1120

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Meeting ID: 934 1098 1120

Find your local number: <https://us02web.zoom.us/j/93410981120>

Before the meeting, please submit a Request to Speak to the Board of Directors for any agenda or non-agenda items to the Executive Director. At most, three (3) minutes are to be allotted to any one (1) speaker, and at most twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognition, and reports to the Board and is not intended to be a question-and-answer period. If you have Action questions for the Board, please provide the Board President with a written copy, and an administrator will provide answers later.

MISSION STATEMENT

Brookfield Engineering Science & Technology Academy will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals, seeking an educational alternative that stimulates and supports independent learning, provides a strong social-emotional approach, and supports STEM college and career readiness.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Brookfield Engineering Science and Technology Academy at 833-619-2378.

1. CALL TO ORDER and ROLL CALL

Roll Call
Marcella Nino
Debra Webb
Joseph Cipres
Gary McCloskey

2. **APPROVAL OF AGENDA:** It is recommended by the Board of Directors that the agenda for the Regular Board Meeting of December 4, 2024, be adopted as presented.

Motion: 1st _____ 2nd: _____

Roll Call
Marcella Nino
Debra Webb
Joseph Cipres
Gary McCloskey

3. Pledge of ALLEGIANCE [Flag](#) Led by _____

4. PUBLIC COMMENTS / RECOGNITION

5. CORRESPONDENCE / PROPOSALS / REPORTS / INFORMATION

a. Budget / School Update

b. Board Governance Handbook [LINK](#)

6. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT

CALENDAR: The board considers all matters under the consent agenda routine and will approve, ratify, and enact them in one motion in the form listed below. Unless a board member specifically requests further discussion or removal from the agenda, these items will not be discussed further prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.

a. Minutes [LINK](#)

b. Expense Reports

c. Routine Contract Renewals

Motion: 1st _____

2nd: _____

Roll Call

Marcella Nino
Debra Webb
Joseph Cipres
Gary McCloskey

7. ACTION ITEMS

a. 2024-25 1st Interim Report

- i. The board will be asked to approve the 2024-25 1st Interim Budget Report**

Motion: 1st _____

2nd: _____

Roll Call

Marcella Nino
Debra Webb
Joseph Cipres
Gary McCloskey

b. HR Coordinator position to a Director position [LINK](#)

- i. Approval adjusts the position from a coordinator to a director position to increase the salary to recruit high-caliber candidates.**

Motion: 1st _____

2nd: _____

Roll Call

Marcella Nino
Debra Webb
Joseph Cipres
Gary McCloskey

c. Update Conflict of Interest Policy [LINK](#)

- i. Approval adds the Human resources coordinator position to the COI Code and requires the person to file a Statement of Economic Interest FORM 700**

Motion: 1st _____

2nd: _____

Roll Call

Marcella Nino
Debra Webb
Joseph Cipres
Gary McCloskey

d. Proposed Service Agreement Between Proactive Legal - The Bock Law Group, PC [LINK](#)

i. Approval establishes HR support and guidance for the HR Coordinator

Motion: 1st _____

2nd: _____

Roll Call

Marcella Nino
Debra Webb
Joseph Cipres
Gary McCloskey

8. Closed Session

a. CONFERENCE WITH LEGAL COUNSEL—LITIGATION (Gov. Code section 54956.9(d)(4).): (1 matter).

9. BOARD COMMENTS

10.DIRECTOR'S COMMENTS

11.ADJOURNMENT

a. Regular Board Meetings

- ~~August 21, 2024 Organizational Meeting~~
- ~~October 2, 2024, Brown Act Training~~
- ~~November 6, 2024~~
- December 4, 2024
- February 5, 2025
 - February 26, 2024
- ~~March 5, 2025 Canceled~~
- April 2, 2025
- May 7, 2025
- June 4, 2025

June, 2025 Graduation

Motion to adjourn the Board of Directors meeting at:

Motion: 1st _____

2nd: _____

Roll Call

Marcella Nino

Debra Webb

Joseph Cipres

Gary McCloskey