



**B.E.S.T. ACADEMY MINUTES:
REGULAR BOARD MEETING OF THE BOARD OF
DIRECTORS July 25, 2022**

A meeting of the Board of Directors (the “**Board**”) of Brookfield Engineering Science and Technology Academy Charter School (“**B.E.S.T.**” or the “**School**”) was held on Wednesday, July 25, 2022, by online Zoom meeting.

Directors Present: Kristine Stanga, Ognen Nastov, Chad Leptich, and Edward Singh

Directors Absent: Joseph Cipres

Also Present: James “Jim” Mays, Alex Soriano, Daniel Crook, Cory Cavanah, and Donna Colbert

1. **CALL TO ORDER** Board President Kristine Stanga called the meeting to order at 5:32pm. A quorum of the directors was present, and the meeting, having been duly convened, was ready to proceed with business.

2. **Approval of Agenda:** *It is recommended by the Board of Directors, adopt as presented, the agenda for the Regular Board Meeting of July 25, 2022.*

Approval Motion: Ognen Nastov **Second:** Chad Leptich **Ayes:** All

2.1 Roll Call

Edward Singh - *absent*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich – *aye*

Kristine Stanga - *aye*

3. **PLEDGE OF ALLEGIANCE**

Led by: James Mays

4. **CLOSED SESSION**

Board president, Mrs. Stanga reported out Public Employee Performance Evaluation (Gov. Code section 54957) and contract negotiations (Gov. Code section 54957.6) for Executive Directors.

5. PUBLIC COMMENTS / RECOGNITION / REPORTS

Mr. Manwarren presented a slideshow of public recognition for staff working through summer and current projects. Additionally, Mr. Manwarren updated the board on current student enrollment status and numbers.

6. CORRESPONDENCE/PROPOSALS/REPORTS/INFORMATION

None

7. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

All matters under the consent agenda are considered by the Board to be routine, and will be approved, ratified, and enacted in one motion in the form listed below. Unless specifically requested by a board member for further discussion or removed from the agenda, there will be no more discussion on these items prior to Board vote. Comments by the Board may be made at the discretion of the Chairperson.

Approval Motion: Edward Singh **Second:** Ognen Nastov **Ayes:** All

7.1 Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

a. Approval of the Minutes: *Board Meeting of June 22, 2022*

b. Check Register: *July 2022 Check Register*

c. Expense Reports: *July Reimbursements*

8. ACTION ITEMS

a. Calendar - C Track: Cancelled. Mr. Soriano reported that the Calendar C Track was no longer needed.

b. Conflict of Interest Yearly Update: Mr. Soriano presented the updated yearly Conflict of Interest for Board approval.

Approval Motion: Chad Leptich **Second:** Edward Singh **Ayes:** All

8.1b Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

c. Bayside Homeschool Group LLC Contract: Mr. Mays presented the Bayside Homeschool Group LLC Contract for Board approval.

Approval Motion: Ognen Nastov **Second:** Edward Singh **Ayes:** All

8.1c Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *abstain*

Kristine Stanga - *aye*

d. Discovery of Learning Contract: Mr. Mays presented the Discovery of Learning Contract for Board approval.

Approval Motion: Edward Singh **Second:** Ognen Nastov **Ayes:** All

8.1d Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

e. American Learning Center Contract: Mr. Mays presented the American Learning Center Contract for Board approval.

Approval Motion: Ognen Nastov **Second:** Chad Leptich **Ayes:** All

8.1e Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

f. Creative Back Office 2022-23 Contract: Mr. Mays and Mr. Cavanah presented the Creative Back Office 2022-23 Contract Renewal for Board approval.

Approval Motion: Chad Leptich **Second:** Ognen Nastov **Ayes:** All

8.1f Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

g. Job Description Executive Director of Academics, Instruction, and Finance: Mr. Soriano presented the official Job Description Executive Director of Academics, Instruction, and Finance for Board approval.

Approval Motion: Edward Singh **Second:** Ognen Nastov **Ayes:** All

8.1g Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

h. Job Description Executive Director of Human Resources and Risk Management: Mr. Soriano presented the official Job Description Executive Director of Human Resources and Risk Management for Board approval.

Approval Motion: Ognen Nastov **Second:** Edward Singh **Ayes:** All

8.1h Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

i. Administrative Regulation 6142.7 – Instruction- Physical Education and Activity: Mr. Soriano presented the Administrative Regulation 6142.7 – Instruction- Physical Education and Activity for Board approval.

Approval Motion: Chad Leptich **Second:** Edward Singh **Ayes:** All

8.1i Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

j. Board Policy 6153 – Instruction- School-Sponsored Trips: Mr. Soriano presented the Board Policy 6153 – Instruction- School-Sponsored Trips for Board approval.

Approval Motion: Ognen Nastov **Second:** Chad Leptich **Ayes:** All

8.1j Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

k. Administrative Regulation 3541.1 – Business and Non-Instructional Operations- Transportation for School-Related Trips: Mr. Soriano presented the Administrative Regulation 3541.1 – Business and Non-Instructional Operations- Transportation for School-Related Trips for Board approval.

Approval Motion: Edward Singh **Second:** Ognen Nastov **Ayes:** All

8.1k Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

9. BOARD COMMENTS:

10. EXECUTIVE DIRECTOR’S COMMENTS:

Mr. Mays expressed his appreciation to Joel Manwarren in his dedication to changes in Independent Study protocols and preparing for the in-person professional development meeting in August. Mr. Soriano thanked the Board for their support, hard work, and feedback.

11. ADJOURNMENT:

11.1a Roll Call

Edward Singh - *aye*

Joseph Cipres - *absent*

Ognen Nastov - *aye*

Chad Leptich - *aye*

Kristine Stanga - *aye*

Upcoming BEST Academy Board Meetings:

- August 17, 2022 (In person in La Jolla)
- September 7, 2022
- October 5, 2022
- November 2, 2022
- December 1, 2022
- February 1, 2022
- March 1, 2022
- April 5, 2022
- May 3, 2022
- June 7, 2022
- June 28, 2022

Meeting adjourned 7:24pm